

## New York State FCCLA Code of Conduct

**Attendance at any FCCLA sponsored conference, meeting, workshop or activity (hereby referred to as “conference”) is a privilege. The following conduct policies will apply to all delegates: students, adults, and any other authorized persons attending the conference. This form must be signed by each student, and the student’s parent or guardian, attending a FCCLA conference or activity (including, but not limited to, conferences, meetings, workshops, etc.) and brought to the conference by the chapter adviser.**

1. The term “delegate” shall mean any FCCLA member or student attending the conference. FCCLA and its activities are school sponsored events.
2. Delegates shall keep their advisers informed of their activities and whereabouts AT ALL TIMES. Each local adviser should establish a system through which to meet this regulation and should share this information with students prior to attendance at the event.
3. Delegates will be prompt and prepared for all activities.
4. Identification badges will be worn at all official FCCLA events.
5. Delegates agree to conduct themselves in a professional and ethical manner at all times and follow the directives of official conference staff, other adult supervisors, and hotel staff.
6. Delegates are required to attend all general sessions, assigned events or meetings, and activities provided by FCCLA.
7. Cell phone courtesy will be expected at all times. Students should turn off cell phones during sessions or events (this includes texting). Students may use their cell phones during free time.
8. There shall be no defacing of public property. Any damage to property or furnishings in the hotel rooms, building, or in the meeting/conference facilities must be paid by the individual or chapter responsible.
9. There is no co-ed visitation permitted in any hotel room. Co-ed visitation is permitted in hotel lobbies and other public areas ONLY. Advisors may meet with mixed groups with the door open.
10. For overnight events, all delegates must honor conference curfew. CURFEW is defined as: “all delegates will be in their own rooms and quiet.”
11. No use of tobacco will be permitted during the event, including general sessions, meetings, competitive events, tours, or in public facilities
12. A student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances or tobacco products capable of or intended, purported, or presumed to be capable of altering a student’s mood, perception, behavior or judgment; other than properly used, over-the-counter pain relievers. Medication prescribed by a physician for an individual student and must be on record with the adviser. Nor shall the student possess, use, sell or transmit paraphernalia associated with drugs, alcohol or chemical substances in any form (including tobacco), at any time, or under any circumstances, on public or private properties. All local and state laws concerning personal behavior will be honored.
13. A student shall not engage in any lewd, indecent, sexual or obscene act or expression. A student shall not engage in verbal, physical or sexual harassment, hazing, or name-calling. The use of slurs against any person on the basis of race, color, creed, national origin, ancestry, age, gender, sexual orientation, or disability is prohibited.
14. Students are not to engage in public displays of affection.
15. Delegates must adhere to the NYS FCCLA Dress code. (see next page of this document)
16. Delegates must report any accidents, injuries or illness to their local or state advisor immediately.
17. Delegates who violate or ignore any of the conference rules may be sent home immediately, at their own expense. Local advisers, the state adviser, parents and school officials will be notified.
18. Student delegates are responsible to follow their school district rules of conduct and will be held accountable and face consequences determined by the local school district.

## Procedures

1. Chapter advisor/chaperones will be responsible for supervision of delegates' conduct.
2. Delegates violating the conduct code may be subject to a meeting with the local advisor and state advisor.
3. Delegates may be required to be accompanied by their advisor/chaperone for the duration of the event.
4. Individual delegates violating the code of conduct may be sent home, at their own expense, after consultation with the local advisor/chaperone, state advisor, parents/guardian, and local school administration.
5. Violations of the conduct code will be reported to local administration, local advisor and parents/guardians.

## *Dress Code*

FCCLA is one of the career-technical student organizations sponsored by the Department of Education for the purpose of preparing youth for career success. Specifically, FCCLA prepares young men and women for the multiple roles of family member, wage earner, and community leader. Therefore, an important part of the educational experiences provided by FCCLA includes developing an understanding of appropriate behavior and dress for business meetings and functions.

**Professional Image - Remember, the image of FCCLA depends on the professional behavior and appearance of its members.** FCCLA members are representing an outstanding student organization and should project the image of a leader. One of the eight purposes of FCCLA is as follows: "To prepare for the multiple roles of men and women in today's society." Demonstrating a professional image at all FCCLA sponsored activities is a requirement for participation. Thoughtful planning, extending courtesies, and acting in a professional manner will lead to a pleasant and rewarding meeting experience. Members, advisers, and guests should remember the guidelines listed below when preparing for FCCLA events.

	<b>MEN</b>	<b>WOMEN</b>
<b>Professional Attire:</b> Meetings with community or business leaders and other functions when representing FCCLA in an official capacity	Dress shirt, necktie, blazer, or suits and slacks with dress shoes and socks; or the official FCCLA state or national uniform. No denim.	Business dress or suit, with close-toed dress shoes and nylons; or the official FCCLA state or national uniform. No denim.
<b>Business Casual:</b> Conference sessions and workshops, STAR Events recognition	Collared shirt, dress slacks or khakis, dress shoes and socks; necktie and sport coat are optional. No blue denim pants, jackets, or other articles of clothing.	Dress, slacks, khakis, or skirt with blouse, sweater, or collared shirt, dress shoes. No blue denim pants, skirts, dresses, jackets, or other articles of clothing.
<b>Casual:</b> Travel to and from FCCLA functions when not using public forms of transportation, recreational tours, theme parks, the State Fair, and similar casual activities	Shorts (must be mid-thigh or longer), neat jeans(no holes or frayed edges), collared shirts, sweat shirts, appropriate T-shirts, and casual footwear	Shorts (must be mid-thigh or longer), neat jeans(no holes or frayed edges), collared shirts, sweat shirts, appropriate T-shirts, and casual footwear
<b>Formal Attire:</b> FCCLA conference banquet and/or gala	Dress shirt, necktie, blazer, or suits and slacks with dress shoes and socks; tuxedo is optional	Dressy dress (long or short) or pantsuit, dress shoes – no cleavage, bare midriffs, or bare backs extending below the waist
<b>Pool Attire:</b> ( when swimming is permitted )	Swim trunks; shirt & shoes must be worn to and from pool area – no speedos	<u>Conservative swimsuit</u> (one-piece or moderately cut two-piece); cover and shoes must be worn to and from pool area. No skimpy bikini or thong type suits.

### **Inappropriate Attire**

The following should not be worn to any FCCLA activity, including in the hotel hallways and lobby:

- ⊙ Clothing and accessories which are sexually suggestive, which advertise drugs, alcohol, or tobacco products, or display profanity
- ⊙ See-through, tight fitting, spaghetti straps(except for formal evening wear), strapless, or low-cut blouses/tops/dresses/skirts
- ⊙ Skirt or dress length may be no shorter than three inches above the knee
- ⊙ No leggings unless worn under appropriate length skirts or dresses.
- ⊙ Pants or skirts which are worn below the hip bone; no undergarments may be showing
- ⊙ Spandex, stirrup pants, leotards, short shorts, cutoffs, pajamas
- ⊙ Clothing which is stained, torn, or ripped
- ⊙ Bare feet, flip-flops, except with casual or pool attire

**Sign and keep this copy. Return the signature page.**

**Signature** \_\_\_\_\_

**New York State FCCLA  
Code of Conduct and Dress Code**

**I have read, understand and agree to abide by and support the code of conduct and dress code.**

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Student

Date

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Parent or Guardian

Telephone Number of Parent/Guardian

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Advisor/School Representative

School Name

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School Administrator

Administrator Phone Number

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District #

**NYS FCCLA Websites and Media WAIVER**

I agree with the above code of conduct. In addition, I give permission for my son/daughter to be interviewed or photographed by New York State Family, Career and Community Leaders of America (NYS FCCLA) or the media. Interviews, pictures, slides or video images of my son/daughter may be used with students, educators and the public for the purpose of promoting and explaining the activities and goals of NYS FCCLA and to place them on NYS FCCLA's websites: [nysfccla.org](http://nysfccla.org) and [alumni.nysfccla.org](http://alumni.nysfccla.org). These websites have a lock to prevent pictures from being downloaded or edited.

Student's Name:

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Parent's Name:

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(Parent / Guardian Signature)

District

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Date

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Advisor / Chaperone Signature

**NOTE:**

**Only a copy of this page and the medical form needs to be turned into the State Coordinator for State and National Conferences, Summer Leadership and Fall Planning Meetings for each student.**